



Carlynton School District

Mr. Gary Peiffer • Superintendent

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M E M O R A N D U M

TO: Board of Directors
Administrators
Municipal Offices

DATE: November 13, 2013

RE: BOARD OF EDUCATION MEETING

The Carlynton Board of School Directors will conduct its Regular Voting Meeting on **Monday, November 18, 2013, 7:30 pm** in the **library** of the Carlynton Junior-Senior High School.

CARLYNTON SCHOOL DISTRICT

**Voting Meeting
November 18, 2013
Carlynton Jr.-Sr. High School Library – 7:30 pm**

AGENDA / ADDENDA

CALL TO ORDER

PLEDGE OF ALLEGIENCE - *High school students*

ROLL CALL

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:

PRESENTATION:

APPROVAL OF MINUTES:

Motion to approve the following minutes:

1. The minutes of the November 4, 2013 Agenda Setting/Committee/Voting Meeting as presented.

_____ *First*; _____ *Second*; _____ *Vote*

Minutes of November 4, 2013 Meeting

REPORTS:

- Executive Session
- Administrative Reports
 - Superintendent's Report
 - Business Manager Report
 - Director of Pupil Services Report
 - Principals' Report
- Construction Update – *John Hays*
- Pathfinder Report – *Director Wilson*
- Parkway West CTC Report – *Director Walkowiak*
- SHASDA – *Director Schirripa*
- PSBA Legislative – *Director Schell*

I. Miscellaneous

Motion to approve the following Miscellaneous Items:

1. The additions to the 2013-2014 conference and field trip requests as presented and approved by administration. (Miscellaneous Item #1113-01 **REVISED**)

_____ *First*; _____ *Second*; _____ *Vote*

Additions – 2013-2014 Conference and FT Requests

II. Finance

Motion to approve the following Finance Items:

1. The Treasurer's Report for the month of October 2013 as submitted;
2. The October 2013 bills in the amount of \$3,354,868.82 as presented;
3. The Real Estate Tax Refunds from the Borough of Carnegie as presented; (Finance Item #1113-01)
4. The resolution for continued membership in the Joint Purchasing Board for the 2014-2015 school year along with the Allegheny Intermediate Unit and other local school districts, which will empower the district to make bulk purchases of selected items for its use. It is further recommended that the appropriate Carlynton School District officials be authorized to sign the Joint Purchasing Agreement and that Mr. Kirby Christy be named said representative to the purchasing board and Mr. Gary Peiffer named as alternate; (Finance Item #1113-02)
5. The Athletic Fund Report for the month of October 2013 as presented with an ending balance of \$15,523.29; (Finance Item #1113-03)
6. The Activities Fund Report for the month of October 2013 as presented with an ending balance of \$45,741.90; (Finance Item #1113-04)
7. A pre-paid block service plan with Communications Consulting Inc. for 20 hours of service, as needed, at a rate of \$105/hour for a total \$2,100 as submitted. (Finance Item #1113-05)

_____ First; _____ Second; _____ Vote

III. Personnel

Motion to approve the following Personnel Items:

1. The additions to the Day-to-Day Substitute List for the 2013-2014 school year as recommended by administration and submitted; (Personnel Item #1113-01 **REVISED**)
2. Christine Walkowiak to the position of general cafeteria worker at the junior-senior high school, a 2.5 hour/day position under the terms of the Secretarial, Cafeteria and Aides Bargaining Unit Agreement; (Personnel Item #1113-02)
3. **Rachel Enck** to the position of secondary English teacher for the junior senior high school level under the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #1113-03)
4. The resignation of Cynthia Eddy from the supplemental curriculum position for Language Arts/Foreign Languages/Library and Reading and after posting award the position to **Wendy Steiner** the successful bidder, effective November 19 through the remainder of the 2013-2014 school year. (Personnel Item #1113-04)

Treasurer's Report – October 2013

October 2013 Bills

RE Tax Refunds – Carnegie Borough

Joint Purchasing Board for 2014-2015

Athletic Fund Report for October 2013

Activities Fund Report for October 2013

CCI Pre-Paid Service Block for 2013

Additions to the Day-to-Day Substitutes 2013-2014

General Cafeteria Worker – Christine Walkowiak

JSHS English Teacher – **Rachel Enck**

Resignation of Cynthia Eddy, Supplemental Curriculum; Award Position – **Wendy Steiner**

5. The additions to the Supplemental Athletic List for the 2013-2014 school year as submitted. (Personnel Item #1113-05)

Additions to Supplemental Athletic List

6. The Leave of Absence request as submitted by CFT13-14-09 through January 13, 2014. (Personnel Item #1113-06)

Leave of Absence Request

_____ *First*; _____ *Second*; _____ *Vote*

OLD BUSINESS:

NEW BUSINESS:

OPEN FORUM:

ADJOURNMENT:

_____ *First*; _____ *Second*; _____ *Vote*; _____ *Time*